

Education Programming Spring Internship

DESCRIPTION OF POSITION:

The Education Programming Intern (EPI) will work directly with the Assistant Director of Education to create, prepare, and execute educationally and developmentally appropriate programming. The EPI will be responsible for working with the Education and Operations Team to ensure all daily programming is being executed and delivered properly. The EPI will also work on maintaining a database focused on tips, and activities that support early childhood development. The EPI will work in conjunction with the Education and Operations Teams to help facilitate high-quality education programming.

REPORTS TO WHOM:

The Education Programming Intern will report to the Assistant Director of Education.

WHAT SKILLS WILL THE INTERN LEARN?:

This internship will provide the candidate with:

- leadership and supervisory skills
- organizational skills
- planning and communicating skills
- creative and critical thinking skills

REQUIREMENTS/QUALIFICATIONS:

Educational background or experience in Early Childhood

Knowledge of child development and Early Childhood learning methodologies

Experience with coordinating groups of people or facilitating activities

TIME COMMITMENT:

10 hours per week, 12-week commitment

TRAINING:

The Assistant Director of Education will be available to train and work directly with the Education Programming Intern throughout the internship.

It is preferred that the intern keep a regular schedule that fulfills the 10 hours per week, however, the Supervisor will work with the candidate to accommodate their school schedule.

CLASS LEVEL:

Minimum Junior Standing

DESIRED MAJOR(S):

Early Childhood Education

Early Childhood Development

Must currently be enrolled in school in order to apply for this internship

This is an Unpaid Internship